

Minutes of the Downfield Parent Partnership meeting

Date: 04.10.2021	Time: 18.00hrs	Location: Downfield Primary School and via Zoom	2021-22 Meeting number: 1
Present	John Anderson-McGuinness (Chair), Louise Buist (Treasurer), Elaine Hallyburton (Clerk), Karen Emmett, Fiona Ballie, Stuart Johnston, Laura Clark, Wanda Milne, Joanne Heathcote, Erin Park, Ross McGill, Lauren S, Donna Butchart		
Apologies	Estelle Coulthard, Kalli Morris, Natalie Sturrock, Irene Oswald, Alli Hunter		

No	Item	Discussion	Responsibility/ Action
2	Minutes of previous Meeting - Matters arising. Approval.	<p>Matters arising – Karen sent out Seesaw message to all families.</p> <p>Approved by John Anderson-McGuinness and seconded by Louise Buist</p>	
3	Head Teacher Update	<p>Staffing - This has been challenging. Karen thanked the Senior Management for their support working out cover on a daily basis.</p> <p>Virtual Parent Contact Evenings - Only 50% of families logged on and there were many no-shows. If parents struggled to get on, it was followed up with a phone call. The feedback from parents was that meetings were a bit short. A feedback form will be going out to staff and parents to gauge success. This will inform the plans for a hybrid parent contact evening in March 2022.</p> <p>Outdoor Area - This is progressing slowly. Karen will be submitting a report for funding after the October holidays. They will also be looking at the next stage.</p>	
4	School Football Club Gates	The gates have been closed a lot recently, and the children are having to climb over them when they are leaving. Karen E. will also arrange for the parent helper to have a fob card to resolve this.	Natalie Sturrock to email Karen Emmett more details
5	Hallowe'en Disco/Christmas Fair	<p>Hallowe'en Disco - Under current Scottish Government Guidance, classes are still not allowed to mix. Therefore, schools cannot plan too far ahead. For Hallowe'en the school will look at individual classes having their own mini parties.</p> <p>Christmas Fair - Dress down day will be organised for children to bring something in for the Christmas hampers. These will be raffled and the money will contribute to P7 residential trip.</p>	

6	Social Media Issues	This was raised by J. Anderson-McGuinness at the City-wide meeting. A focus group is going to be created to look at this problem. Downfield P.S. will also focus on the impact of social media at their assemblies in the run-up to Christmas and beyond.	Fiona Ballie
7	City-Wide Meeting	Please see attached minutes.	
8	AOB	<p>DPP Signatories - Everyone agreed that Wanda Milne and Joanne Heathcote should be added as Downfield Parent Partnership signatories.</p> <p>Home Learning - The school is keen to know which bits worked and which bits didn't.</p> <p>Home Signature - The school is part of this and is keen to support families. The more parents involved, the broader the views which is a positive thing.</p> <p>Parent Year Representatives - The school is keen to get back to this.</p> <p>Date of next meeting: Monday 22nd November @ 6pm</p>	

Approval of minutes:

Proposed by:	Seconded by:	Signed:
Date:	Date:	Date: